

What to Report and Where to Report It (2008 – 2010)

Anyone who has paid any attention to the reports filed by the clubs in Wisconsin quickly realizes that our clubs are busy, hard-working and very dedicated. The hallmark on which our clubs were founded – volunteerism and service to the communities – has held up well over the years. We can be very proud!

Our members and clubs do so many wonderful things year after year. Deciding where to fit your projects into the reporting categories can sometimes be a daunting task, especially if the task has been assigned to a member or members who have never done it before. But, it needn't be that difficult.

This list of 'where to report it' has been prepared to take some of the stress out of filing your reports. The list is by no means a complete record of all the programs and projects your clubs do. But it is a good start.

Remember the following when sorting through your projects before writing your reports. What was the club's stated intention for doing the project? Was it a fundraiser? Was it essentially an arts project? Those fine distinctions can also determine where to file the report. Be sure to specify that intention in the narrative. We hope this will be a good reference tool to help make reporting your club's work a little easier.

ARTS

Arts & Crafts Festivals/Shows	Member museum tours/volunteers
Art Shows/Exhibits	Murder Mystery Night
Centerpieces/Floral Arranging	Music in the Schools Month
Concerts/Play Sponsorship	Musical Instrument Collection
Design-a-Card Contest	National Music Week
Downtown Bears it All (or could be Community Improvement)	Photography
Helen Mears Competition (WI)	Scenery for theater group
Masterpiece Program	Tray favors
Member Art	Very Special Arts
Member Crafts	Youth Art Program
Member Creative Writing	Youth Poetry Contest
	Youth Short Story Contest

CONSERVATION – BEAUTIFICATION

Arbor Day	Keep America Beautiful Projects
Community Beautification Projects	Remembrance Gardens
Community Gardens	Tree City USA
Earth Day	Tree Plantings/Memorials/Community
Garden/Pond Tour	
GFWC Federation Grove	

CONSERVATION – RESOURCE

Adopt- a-Highway/Litter Cleanup	Monarch Butterfly (U of Kansas Study)
Aluminum Can Recycling	National Audubon Society
Backyard/Schoolyard/ Wildlife Habitat Programs	National Assoc. for Humane & Environmental Education
Camp Kinder	National Wildlife Federation
Community Cleanup	National Resources Defense Council
Community Recycling Programs	Nature Centers
Conservancies	Recycled Greeting Cards
Energy Awareness	Water & Soil Conservation
Environmental Issues	WI Conservation Hall of Fame
Fish Hatchery	WI Ice Age Trail
Forest/Park Ranger Programs	WI DNR Purple Loosestrife
Humane Society	WI Wetlands Assoc.
Inkjet Cartridge/Cell Phone Recycling	Yard of the Month Awards
International Crane Foundation	Zoos
Kind News (Kids and Kindness)	

EDUCATION – IN THE COMMUNITY

Adopt-a-Classroom	Learning Disabled
Backpack Project for Local Schools	Libraries 2000 and Beyond
Book Discussions/ Book Clubs	Library Support/Fundraising/ Volunteers
Book Drives	Preschool Volunteers
Book Donations/Memorials	Scholarships
Books for Babies	School Supplies for Community Food Bank Distribution
Box Tops for Education	School Supplies for Local School
Classroom Volunteers	Student Mentoring Programs
Einstein Project (science kits for classrooms)	Summer Reading Programs
ESO (GFWC Reading Program)	Wisconsin's Own Library
	Woman of Achievement Award

EDUCATION – FOCUS ON LITERACY

Family Reading	Read Across America
D.E.A.R. Program	Reading is Fundamental
Kids Books at Meal Sites/ Food Pantries, etc.)	Scholastic Book Fair
Literacy Council – Programs	Tutoring
Literary Volunteers of America	

HOME LIFE – FOCUS ON FINANCIAL ISSUES

Checking your Credit Reports
Financial Planning
Preventing Identity Theft

Retirement Planning
Social Security Education
Wise Giving

HOME LIFE – HELPING HANDS IN THE COMMUNITY

Adopt-a-Family
Aluminum Tab Collections (could be fundraiser)
Baby Showers for Needy Moms
Bootie & Preemie Hats for Newborns
Campbell's Soup Labels
Canine Companions for Independence
Community Calendars
Community Events
Community Meal Programs
Daffodils for Cancer
Disabled Persons Help/Support
Disaster Relief
Easter Seals
Forever Friends (Intergenerational Programs)
Habitat for Humanity
Ham/Turkey Holiday Meal Donations
Head Start Programs

House of Hope
Interfaith Caregivers
March of Dimes
Meals on Wheels
Mittens & Cold Weather Gear Donations
Nursing Home – Volunteers/Donations
National Organization on Disability
People With Disabilities
Project Linus
Respite Care
Ronald McDonald House
Red Cross
Red Ribbon Campaign
Salvation Army
Senior Center Volunteers
Sojourner Truth House
Special Olympics
VA Hospitals
Wish Tree for the Needy

HOME LIFE – FOCUS ON HEALTH PROGRAMS

Alzheimer's
Anti-Smoking Campaigns
Arthritis
Blood Pressure Screening
Blood Drawings
Breast Cancer
Cancer
Cerebral Palsy
Diabetes
Health Fairs
Health Issue Programs
Healthy Money Grants
Healthy Self Worth
Heart Care Month
Hospitals, Clinics, Screening
Immunizations

My Medicines Brochure
Nutrition
Organ Donor Program
Osteoporosis
Ovarian Cancer
Pandemic Flu
Physical Fitness
Relay for Life (Cancer) or (Fundraiser)
Shingles
Shoo the Flu Clinics
Speaking of Pain
Stroke Education
The Heart Truth
Vision Screenings
Weight Loss/ Walking Groups
Women's Studies Classes

INTERNATIONAL AFFAIRS – REACHING OUT INTERNATIONALLY

Borderlinks International	International School Supply Drive
Childreach	Nicaragua Partners
Cultural Exchange	Operation Christmas Child
CURE International	Operation Happy Hearts in Iraq
Ethnic Clubs or Groups	Operation Smile
Exchange Students	People to People Ambassador Program
Global Volunteers	Plan USA
Global Polio Eradication Initiative	Project Hope
Great Decisions Program	Russian Orphan Opportunity Fund
Heifer International	Save the Children
International Cultural Programs	Therapy Dog International
International Day – Elimination of Violence vs. Women	World Food Day
International Organization - #1/ Volunteers	World Geography/ Essay Contests
	Youth Exchange

INTERNATIONAL AFFAIRS – UNITED NATIONS

CARE	UNIFEM
UNICEF	United Nations
UNICEF Mother's Day Greeting Cards	United Nations Development Fund for Women

PUBLIC AFFAIRS – CITIZENSHIP IN ACTION

Armed Forces - Support	Pledge of Allegiance
Candidate Forums	Police Canine Units
Defibrillators	Prevent Child Abuse (WI)
Dept. of Veteran Affairs	Project Graduation/ Project Prom
Elections – Community/Boards/Other	Recall Lists
Flag, Flag Etiquette, Purchase	Restorative Justice
Government Meetings	Sew Much Comfort
Historic Preservation – District	Vote in Elections
It's About You – Domestic Violence	WI Alliance for Fire Safety – Burn Camp
Little League Program	WI Badger Camp – Kids with Disabilities
Operation Enduring Freedom	WI Driver's License – Organ Donor Signature
Patriotic Activities/ Celebrations	Women in Military Service
Phone Card Donations to Military	Women's Veterans Recognition

PUBLIC AFFAIRS – FOCUS ON COMMUNITY SAFETY

AARP	Highway Safety Programs
Amber Alert Emergency Response System	Home Safety
Bicycle Safety/ Helmets	Identity Theft
Care Bags for Community Shelters for Abused	MADD, SADD
Cell Phone Donations for 911 Program	National Safe Kids Campaign
Child Safety and Booster Seats	Safety Town & Bicycle Safety Rodeo
Code Adam	Seat Belt Usage
Community Night Out	Smoke/ Carbon Monoxide Detectors
Cops-n-Kids Program	Survive Alive House
D.A.R.E. Program	Triple Trailers
Driving Safety	Vehicle Safety
Fire Prevention – Safety	Victim's Rights
Fire, Rescue, & Ambulance Services	WHALE Project (We Have a Little Emergency)
First Aid Classes	

JUNIOR SPECIAL PROJECTS

Advocates for Children	EMSC (Emergency Medical Services for Children)
Angel's Baby Closet	Incredible Kids Day
After School Alliance	Junior Achievement
After School Programs	Juniorette Clubs
Boy/Girl Scouts/ Clubs	Lights on After School
Broselow-style Pediatric Response Kits	Sports Team Sponsorship
Bullying (Stop Bullying Now Program)	Sun Wise School Program
Child Identification	WHALE Program
Drug Abuse Prevention	Youth Suicide Prevention

FUNDRAISING

Club activities to raise funds for philanthropy, scholarships, community improvements, special projects	GFWC/GFWC-WI Support Endowment Fund
Entertainment Books	GFWC Support Legacy Fund
	Innisbrook Wrapping Paper (GFWC)
	Uncle Al's Nuts & Candies

DOMESTIC VIOLENCE AND AWARENESS

Battered Women/ Children Shelters	Elder Abuse
Child Abuse	Family Violence
Discussions about Empowerment	Friends of Abused Families
Domestic Abuse	Self Image Speakers
	Women's Studies Classes

LEADERSHIP

501 (C)(3) Application Process	Hugh O'Brien Youth Leadership (HOBY)
Agendas, Preparation & Use for Meetings	J.O.Y. Award (Juniors)
Big Sister Mentoring of New Club Members	Leadership Workshops
Board Meetings (prepare for & attend)	LEADS Participation
Club/ District Administration	Nominating Committee
Constitution and Bylaws	Parliamentary Procedure & Training
Contact U.S., WI Legislators	Procedure Books
Conventions, GFWC & GFWC-WI	Report Writing Workshops
District/State/Region GF Meetings	Resolutions
	WILS

LEGISLATION AND PUBLIC POLICY PROGRAM

Contact U.S., WI Legislators	Public Hearings on Legislative Issues
GFWC Legislative Alerts	Resolutions – Review & Support
GFWC Legislative Network (LegNet)	Signing of Legislation
Legislative Committees	

COMMUNICATIONS AND PUBLIC RELATIONS

Adopt-a-Highway	History Book used for Public Displays
Celebrate Federation Day	Information Booth/Display about Club
Club Banners (Design, Create, Purchase)	Logos, Use of GFWC/ GFWC-WI
Club Member Business Cards	Newsletters – Club/District/State
Club Brochures	PR Promotions
Displays about Club/Federation in Public	Press Releases
Editorials/ Letters to the Editor	Profiles – Club/ GFWC/GFWC-WI
Flyers	Publicity Book
GFWC Club Roadside Sign	Scrapbook – Club Activities
GFWC Emblematic Apparel	Websites – Design/ Maintain
GFWC PR Kit	
GFWC Membership Day PR	

MEMBERSHIP

Club Socials/ Get-togethers	Membership Workshops
GFWC – ACT in OCT	New Member Installation
GFWC Tri-folds & Handouts	Orientation for New - Current Members
Membership Driver materials	Recognition of 25 & 50 year Members
Membership Matters Publications	Rental of Meeting Space
Membership Pins	Sunshine/ Courtesy Chairman
Membership Week/ Proclamation	Surveys of Members
	Telephone Chain

WOMEN'S HISTORY AND RESOURCE CENTER (WHRC)

1734 Society	National History Day
Club History	National Women's History Month
GFWC Women's History & Resource Center	Oral Histories
	Visit GFWC Headquarters

GFWC CONTESTS

Club Newsletter Contest	Jennie Award
Community Improvement Contest	Website Contest